

# How it's done

A guide to covering and protecting your books

## Covering your books with non adhesive film.

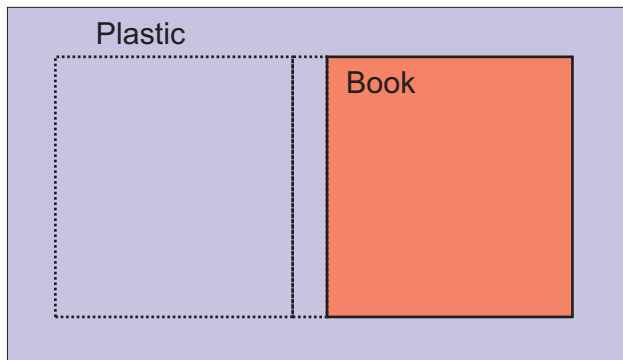
This quick guide illustrates a common method for covering a book with non adhesive film, so that the covering can be completely removed without damaging the book.

### *Covering with non adhesive film (Centurion / Pro-Lene)*

First, roll out enough plastic so that there is enough overhang. This is best done by laying the book down near one edge so there is enough overhang, then turning it over to get the distance, rather than flattening the book out.

The illustration shows the book laid flat out, however this is to indicate the overall pattern of the plastic once it is cut. **Don't lay your book flat - you should do one side of the book, then the other for best results and to avoid damage to the book.** For best results, we recommend using a knife and cutting mat.

1

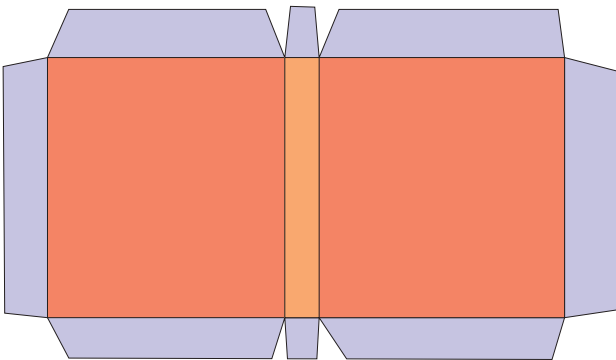


Here we have the book on top of the plastic. The dashed lines represent the dimensions of the book when you flip it over to measure out the film.

The plastic should be wider and taller than the book in roughly equal amounts on all sides

You can adjust the amount of overhanging

2

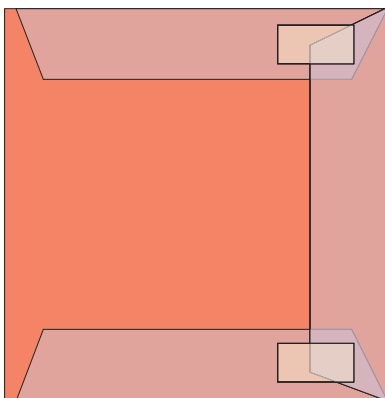


Cut the plastic like so, one side at a time.

Each plastic flap should taper towards the center of the cover, as shown.

It is easier to cut one side and tape as described below, then cut and tape the other side.

3



Fold the plastic flaps which you cut earlier over the edges and into the book. Use tape as shown to hold it in place.

Repeat on the other side, making sure it is a snug fit. If the covering is too tight, the book won't close properly.

Either cut off, or tuck the middle flaps down behind the cloth binding. You're all done!